

Christmas In Berthoud 2009 Craft Show

Friday, December 4, 4:00-9:00pm
Saturday, December 5, 9:30am-7:30pm

Christmas in Berthoud is pleased to announce our 2nd Annual Christmas in Berthoud Event. Because the Festival of Trees event that we sponsored for 4 years in conjunction with Grace Place Church was such a huge success, by popular demand, we have brought back the Craft Show.

We cordially invite all artists and crafters who would be interested in selling their handmade items at our two-day festival held inside Grace Place Church. We are looking for crafters who can offer unique and quality handmade items at an affordable cost to the public.

We will be advertising this event in local and regional newspapers. There will be events taking place throughout town on the two days of the event and Grace Place will be hosting a concert on Friday evening, a Women's Brunch on Saturday, and the auctioning of trees and wreaths that were once part of the Festival of Trees Program. There will be a variety of new and exciting holiday activities for the whole family, going on inside and outside of the church, which will encourage the public to come back on each day to shop and have fun.

Due to space limitations, we have a limited number of spaces to be assigned on a first come basis. Selections of crafters to the show will be based on our desire to showcase a wide variety of handmade items while maintaining the quality throughout the show.

The booth space fee will be \$35.00 plus a donation of a handmade gift valued of at least \$35.00 or more that will be raffled off as a door prize. Funds received through the craft show will help provide financial support for families in the area who cannot afford Christmas presents for their children.

Completed and signed applications are due by Friday, October 16, 2009. Please read the following rules carefully and fill out the application completely.

FESTIVAL OF TREE ARTISAN/ CRAFTER RULES:

- Cost of booth is \$35 and we are asking that each artist/crafter donate a handmade gift valued of at least \$35 or more to be raffled off as a door prize.
- Booth size is approximately 6 feet across by 4 feet deep.
- Tables must have nice floor-length table skirts as well as tablecloths. You must provide your own tables and table coverings. Chairs will be provided. Inexpensive tables may be purchased at local discount stores.
- No direct sales items will be allowed. We prefer to have mainly handmade items for sale, but will permit a small percentage of new gift items to be offered along side.
- All vendors are responsible for collection of their own sales and taxes.
- Completed and signed application must be received by Friday, October 16, 2009.
- Refunds for cancellations will be given up to November 1, 2009 to allow people on a waiting list to apply. No refunds will be given after this date.
- Spaces will be assigned as the applications are received and accepted on a first come basis. Crafters will be contacted as they are selected.
- Set-up begins Friday, December 4 at 2:00pm and must be completed by 3:30pm so that we have time for final touch-ups before the doors open at 4:00pm. If you need extra time in setting up, please note that on the application. NOTE: Crafters with booths in the Café area will NOT be permitted to set up until the Café has closed and its customers are gone. NO EXCEPTIONS. This could be as late as 2:45pm. If you have a large booth or lots to set up, please request another location for your booth.
- After unloading, all cars MUST be moved from the front of the building and the alley by this time and parked across the street in parking lot west of the Fire Dept. building. This is free parking.
- Donated items for the door prizes must be ready by Friday and will be picked up at your booth by a Christmas in Berthoud Volunteer before 3:30pm.
- Sorry, no electrical outlets will be available.
- *All artists/crafters must stay the entire length of the festival and no early breakdown of displays will be allowed.*

***Thank you so much for your interest in our event.
We look forward to seeing you on Friday, December 4th.***

If you have any questions please call:

Vondra Maier, Craft Show Coordinator

663-3660, If no answer, call 290-3462 and leave message

Maierpottingshed@aol.com

*Christmas in Berthoud c/o Grace Place Church, 250 Mountain Avenue, Berthoud, CO 80513
Ph: 970-532-9886, Fax: 970-532-2544*

2009 Christmas in Berthoud Craft Show Application

Please print and fill form out completely:

Name: _____

Business Name: _____

Mailing Address: _____

Home Phone: _____ Work Phone: _____

Mobile: _____ E-Mail: _____

Please list in detail **ALL** items that you will be bringing and whether they are handcrafted or new. You may include photos if this will help us to visualize your items better. Please feel free to attach a separate sheet of paper for more room for the descriptions.

Do you need more than 1-1/2 hours to set up? Yes/No How much time? _____

Will you be using display equipment other than a table? (shelves, stands, bi-fold racks, etc)

Please Note: You will need to provide your own table, table skirt and table cover. Chairs will be provided. No electrical outlets available.

Any additional info/comments:

PLEASE READ, SIGN AND DATE THE FOLLOWING STATEMENT:

I understand and agree to follow the rules of the application. I understand that if I am selected, payment is due by November 1, 2009 and I will be set up by 3:30pm on Friday, December 4th and agree to remain for 2 days of the show until closing on Saturday, December 5th at 4:00pm. I understand that Grace Place is not responsible in any way for loss, theft, or damage to my property or injury to my person as a result of this show. I also understand I am responsible for setting up and maintaining my booth during the three days and collecting all sales and taxes on items sold, and that Grace Place makes no claims, guaranties, warranties, and/or other representations relating to quality, suitability, or safety of my products.

Signature _____ Date _____

Please mail your completed application to be received at Grace Place by October 16, 2009.

Christmas in Berthoud, c/o Grace Place

P.O. Box 0

Berthoud, CO 80513

Attention: Vondra Maier/Craft Show