



2018 – 6th Annual Berthoud Sunfest
Home of the Outdoor Art & Quilt Show
Saturday, June 16, 2018
10 am –4 pm

Fickel Park, 620 Mountain Ave, Berthoud, CO

Rain-Out: We will email you the new location

Berthoud SunFest

VENDOR REGISTRATION FORM

Application Deadline: Friday, June 8, 2018

PLEASE PRINT

Business/Group/Organization _____

Contact Person _____ Telephone: _____

Mailing Address _____ State _____ Zip _____

Email: _____ Website: _____

Berthoud Sales Tax License # _____ (Town requirement to be a vendor.)

NO REFUNDS

Booth Size:	12 x 12	12 x 24 (dbl fee)	Specific items you plan to sell: _____ _____ _____
\$40 Non-Profit Organization (Proof of 501(c)3 status REQUIRED)	_____	_____	
\$50 BACC Member (\$75 after 6.8.18)	_____	_____	
\$75 Non-Chamber Member (\$100 after 6.8.18)	_____	_____	

_____ Need electricity **ADD \$25**. (Electricity is very limited. 8 amps max, first-come, first-serve basis. **One plug/outlet per vendor space**. (Vendor is responsible for **extended** power cord.)

_____ Special Needs: Handicapped accessible (please check here)

The Berthoud Sunfest Committee has the right to deny any vendor application and will determine the vendor booth locations. **Vendor locations will not be assigned until payment is received.** All vendors will be accepted on a first-come, first-paid basis. *Note: We cannot guarantee exclusivity on your booth items. However, every effort will be made to keep repetitive items to a minimum. Therefore, it is important to give us good descriptions of what you sell.* Booth set-up is from 8 – 10 am on June 16. All booths must be set up by 10 am. Booth tear down begins at 4 pm at the event closing. **Vendor assignments will be made and you will be notified by June 11, 2018.**

NO DIRECT SALES COMPANY VENDORS. NO INFORMATION BOOTHS. ONE FOOD VENDOR. NO REFUNDS.

IDEMNITY AGREEMENT

I (we) understand that participation in the Berthoud Sunfest activities are accompanied by certain risks. In consideration for being allowed to participate in these activities, I (we) waive and release the Berthoud Area Chamber of Commerce, Town of Berthoud, Fire Department, and all other Berthoud Sunfest organizers and persons participating in this event from liability proximately caused by their negligence. I (we) agree to indemnify and defend all organizations and persons from all liability arising from my (our) participation in the activities of the Berthoud Sunfest. Workers shall not be held liable for property damage, theft or personal injury to exhibitors, its agents regardless of how such injury or damage may have occurred. We reserve the right to accept or reject any exhibitor and shall have the right to make rules and regulations for the festival that deems proper and necessary.

Signature _____ Date _____



BERTHOUD SUNFEST VENDOR PAYMENT FORM

(Send in With Registration Form)

PLEASE PRINT

Business/Group/Organization _____

Contact Person _____ Telephone _____

Payment (circle one): CHECK # _____, CASH, CREDIT CARD (Visa or Master Card only)

For Credit Card Payments only:

Name on Credit Card _____ Card # _____

Expiration Date ____/____ CVV CODE (on back) _____

Signature _____

Billing Address _____

City _____ State _____ Zip Code _____

Please make sure to include:

_____ Completed Registration Form

_____ Payment (Make vendor check payable to BACC and MAIL TO: BACC, P.O. Box 1709, Berthoud, CO 80513.)

_____ Larimer County Special Event Guidelines Form (Food Vendor) You can get a copy from the Department of Health and Environment, 1525 Blue Spruce Dr., Fort Collins, CO 80524 or call 970-498-6775.

_____ Berthoud Sales Tax License number on Registration Form. \$20 one-time fee. Make tax check payable to Town of Berthoud and MAIL TO: Town of Berthoud, P.O. Box 1229, Berthoud, CO 80513. Download form on Quilt Show website page. (<http://www.berthoudcolorado.com/news-events/outdoor-quilt-art-craft-show>)

Please return the completed forms and payment to:

Berthoud Area Chamber of Commerce
P.O. Box 1709, Berthoud, CO 80513

For office use only

Date Received _____ Form of Payment _____ Amount _____

Space Assigned _____